

## ENVIRONMENTAL POLICY STATEMENT

The Keyholding Company believes it has an important duty to ensure good environmental performance in all its business operations and to provide the necessary organisation, commitment and training to fulfil this obligation. The senior management firmly believes in ISO 14001:2015, and is committed to monitoring and improving environmental performance, pollution prevention and environmental protection.

KHC understands its duty to deliver its clients a high-quality service, through high quality operations, and believes this can be achieved through implementing sustainable practices, in line with our 5-year strategy to lead the way to a greener industry.

Our policy shows commitment to the protection of the environment, including prevention of pollution and specific commitments such as protecting the environment and sustaining resource use, climate change mitigation and adaptation and protection of biodiversity and ecosystems.

### OUR AIMS WILL BE ACHIEVED THROUGH:

- The maintenance of formal environmental management measures, designed to meet the requirements of The International Environmental Management Systems Standard ISO 14001:2015;
- Compliance with all relevant environmental laws, regulations and other related requirements;
- Assessing and managing the significant environmental aspects of operations, including monitoring and minimising the harmful effect of waste generated by operations;
- Disposal of waste in an environmentally responsible manner, whilst seeking to reduce, reuse and recycle wherever practicable;
- Minimisation of use of energy through staff awareness, training and good housekeeping;
- Maintenance and improvements to the KHC fleet, and investigations in to alternative fuels and modes of transport;
- Monitoring and minimising the levels of fuel use and CO2 emissions arising from vehicle usage in the conduct of our business activities;
- Minimising the likelihood of environmental incidents through effective procedural controls, and;
- Communicating our aims to customers, management, employees and those working on behalf of KHC, ensuring that all are aware of their environmental responsibilities in relation to KHC operations;

- Through examining the environmental management practices of our current and potential suppliers, wherever appropriate;
- Incorporating environmental responsibility into all business operations by streamlining processes to reduce impact, by setting targets, and by reviewing and auditing performance. Objectives and targets are reviewed every 6 months.

The Keyholding Company will promote its objectives and will respond positively to enquiries and suggestions from both inside and outside the company.

All employees have responsibilities for policy implementation by participating and contributing to its success through their actions and suggestions, to be managed through the KHC appointed Environmental Officer. Employees take part in environmental awareness training.

The Company's environmental policy forms the cornerstone of its efforts to prevent pollution and continually improve its environmental performance and will be reviewed at least on an annual basis.

The Directors have ultimate responsibility for this Policy and though the Management team will direct this policy to you and other interested parties.

A handwritten signature in black ink, appearing to read "Charlie Gordon Lennox".

**Charlie Gordon Lennox – CEO**

Date: May 2018